Snippetmaster login screen is located at:

http://www.ClientDomainName.com/snippetmaster/index.php or http://www.ClientDomainName.com/index.php

You will be given a user id and password for your editing situation. This user id will be setup as a 'master'; this means that all functionality within the editing system is available. If you would like to have additional editing accounts setup, we can help you. Some possibilities might be to setup a user account that can only edit a specific page (for instance edit the events page).

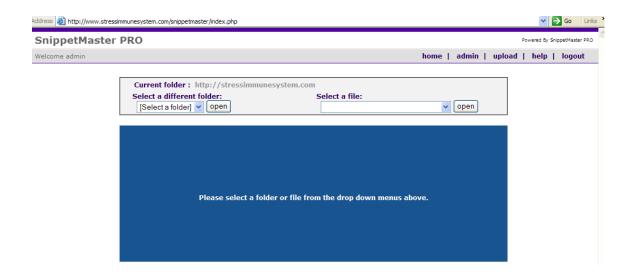
Some common tasks that you can perform include: changing and formatting text, uploading new images and creating links to other document or other websites.

Address	
SnippetMaster PRO	

Please log in			
Username:			
Password:			
Language:	English 💌		
	Login automatically each visit		
Login			
Forgot your password?			

Enter your information login information. Normally the password the user id is 'Admin' with a password that will be given to you. Please be aware that because we use a Linux system, password are case sensitive.

Unless otherwise indicated, you will be logging in with the master id that given you full access to the entire series of options for the website files. The master list of options setup looks like:

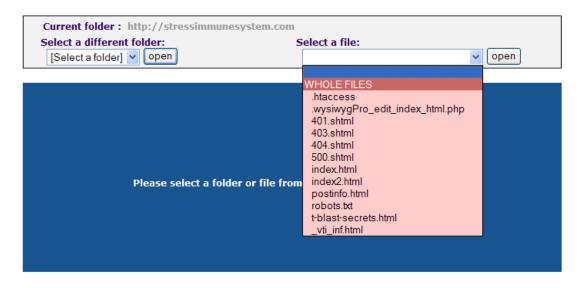


The main home page for the site will be a file named 'index.html' or 'index.php'.

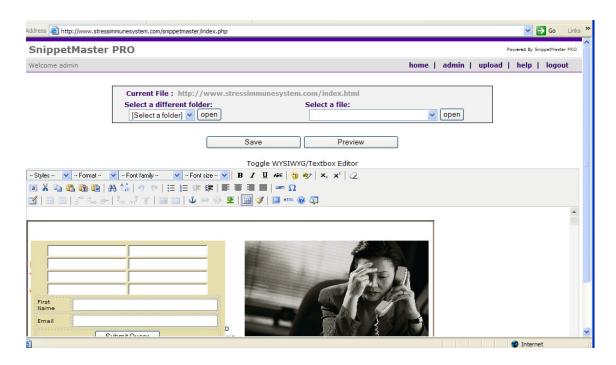
(Notice: index.php is the main file for the Snippetmaster and should not be edited.)

Select the file that you want to edit.

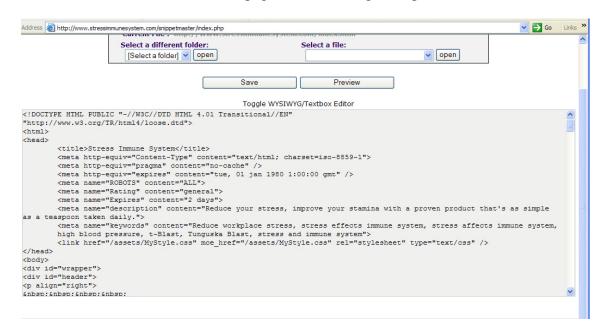
Notice: the 401.shtml and 403.shmlt and 404.shtml and 500.shtml are standard error handling pages for the site. You will not be making changes to these files. Additionally you will not be editing any file that starts with a "_" (underscore), these are system files. The 'robots.txt' is reserved for information to support Search Engines.



Here is the basic window for editing the HTML file in 'standard' mode. When you are completed with your changes, press the 'Preview" button to see how you page will look. You must press the 'save' button in order to save the changes that you make.



To show the page with HTML code, you can select the "Toggle WSIWYG/Textbox Editor" link. This is how the same page will look using this option.



From the HTML option, the editing system will allow the user to change the title for the site as well as the META tag 'description'. Or META tag 'keywords' phrase.

Be sure and push the 'save' button in order to retain the changes that have been made.

Note:

There are several files used as a part of web site hosting that you can not edit.	These files
include:	
401.shtml	
403.shtml	
404.shtml	
405.shtml	
Robots.txt	
.htaccess	
.run.conf	
Anything in these directories:	
_private	
_vti_bin	
_vti_cnf	
_vti_log	
_vti_pvt	
vti txt	